

Brunch Coordinator Responsibilities

*Keep brunch supplies stocked enough for approximately 50-60 people. Brunch attendance can vary by the seasons and the church year.

Supplies include:

- Bowls, plates, tableware, napkins, cups for water (plastic, paper or church stuff)
- Peanut butter, jelly or jam and one loaf of regular sandwich bread
- Butter or similar spread. All of us prefer real butter, but most are willing to go with the convenience and lower cholesterol options.

* Recruit brunch providers for the salad and bread courses each month.
Leave dessert up to them. Often there are cakes or celebration leftovers.

*It's a good thing to set up and post the schedule for these providers in Sept.
In recent years we've provided Gordon soup brunches for the months of Sept, Oct, Nov, Dec, Feb, Mar, April, and May. The Sept. brunch is the only one that is held on the second Sunday of the month, because of Labor Day and SS considerations. January brunch is replaced with the Epiphany smorgasbord, which you are NOT responsible for.

* Call to remind, email, etc. the folks who have signed up for the salad and bread the week before.

* Keep the brunch money accumulated through the year to reimburse the cost of supplies and pay Gordon College in May for the year's soups.
Encourage the salad and bread folks to cover their costs.

* Carmers handle the soup ordering through Gordon
Be sure to engage someone who is willing to pick the soup up from the college.

* Appoint someone to make sure tables and chairs are set up, preferably between SS and church when there are a lot of willing kids and adults hanging around.
Ask brunch providers to oversee the heating of the soup. It comes refrigerator-cold from Gordon and a thick stock can be problematic to reheat. Pouring some into another pot helps prevent scorching on bottom.

* The brunch providers should be the ones to get the supplies and food out, serve the soup, and even call the people together for grace and starting.
If they can't for some reason, you're the one to cover or enlist someone.
Encourage the providers to think of it as their month to "host" the brunch.