

Coffee Set-up

Set up before the Worship Service

This can be done before Sunday school if you participate in Adult Sunday School or as a teacher.

Brew the coffee: the large pot for regular coffee, the smaller coffee maker for decaf, and the electric kettle for hot water.

- The pots are stored on the counter to the left of the serving area. Regular and decaf coffees are stored in the freezer.
- Directions for brewing in the large pot are posted on the inside cabinet door above the pots.
- 24 cups seem to work for a typical Sunday.

Set up the serving area:

- Teas, sugar and hot cocoa mix are kept in the cabinet with the directions on the door.
- Cream is in the fridge.
There is usually half-n-half in the fridge left over from other events during the week – give it a sniff-test before putting it out; if necessary, the variety store at the corner is open on Sunday morning.
- Cups are in the upper cabinet to the right of the dishwasher or may be in the dishwasher if it was run recently and not unloaded.
- Silverware (spoons) is in the drawer to the left of the sink. Put out about 30 cups and 4 to 6 spoons.

If supplies of coffee or cocoa are getting low, let Paul Rogati know – he takes care of the Fair Trade order; all other supplies are maintained by the Brunch Coordinator.